

# **FTP User Manager**

## **User's Guide**

**FTP User Manager** allows you to both create, and then manage additional users on your domain. An FTP user will be an additional login, who will have access to subdirectories associated with your website.

**For example:** Using FTP User Manager you might choose to create a new user named *thatguy*. You may give *thatguy* access only to *yourdomain.com/thatguy/*, or you may allow him to have access to all of your files concerning your website.

The FTP User Account Manager also allows you to set **quota** for new users.

To access the FTP User Manager, click on the **FTP User Manager** icon:



Once you have clicked the FTP User Manager icon, the following page will be displayed:

Current FTP Accounts		FTP User Account Manager	
<b>User</b>	<b>Quota</b>	<a href="#">Add New User</a>   <a href="#">Delete Current User</a>	
<a href="#">melmis</a>	0 / 150 MB	<p>This tool will allow you to create and manage additional FTP users on your domain. An FTP user is an additional login that will have access to a subdirectory of your website.</p> <p>For example, you may choose to create user bob. bob will have an FTP login to your domain, and have access only to mydomain.com/bob/ if you so choose. You may also opt for bob to have access to all of your files as the case may be for a web developer.</p>	
<a href="#">mrman</a>	0 / 135 MB		
<a href="#">thatgirl</a>	0 / 125 MB		
<a href="#">thatguy</a>	0 / 160 MB		

To add a new user, click on **Add a New User**. The following page will appear:

Current FTP Accounts		FTP User Account Manager	
<b>User</b>	<b>Quota</b>	<a href="#">Add New User</a>   <a href="#">Delete Current User</a>	
<a href="#">melmis</a>	0 / 150 MB	<p style="text-align: center;">Add New User</p> <p>Username <input type="text" value="thatguy"/> <a href="#">Help</a></p> <p>Password <input type="password" value="*****"/> <a href="#">Help</a></p> <p>Verify Password <input type="password" value="*****"/></p> <p>Quota (Max: 195 MB) <input type="text" value="160"/> MB <a href="#">Help</a></p> <p>Starting (home) directory <input type="text" value="thatguy"/> <a href="#">Help</a></p> <p style="text-align: right;"><input type="button" value="Apply"/></p>	
<a href="#">mrman</a>	0 / 135 MB		

To add a new user fill in the following fields:

- **Username**- this is the name that will be used to log in.
- **Password**- this is the password that will be used to log in.
- **Verify Password**
- **Quota**- this is the quota for this user only. The maximum quota allowed is **five (5) mb** less than your domain/user quota.
- **Starting Home Directory**- Defaults to the user name. In this screenshot the user name is *thatguy*; therefore, the home directory will be **/home/yourusername/yourdomain-www.thatguy**. If this is left blank, this FTP user will have access to yourdomain-www, and any files and/or directories that are associated with it.

Once you have filled in all of these fields, click on **Apply**. The following page will appear, confirming that your request has been submitted.

Current FTP Accounts		FTP User Account Manager	
<b>User</b>	<b>Quota</b>	<a href="#">Add New User</a>   <a href="#">Delete Current User</a>	
<a href="#">melmis</a>	0 / 150 MB	Operation submitted. Your changes will take effect within the next 10 minutes.	
<a href="#">mrman</a>	0 / 135 MB		
<a href="#">thatguy</a>	0 / 160 MB		
		Please click <a href="#">here</a> to continue.	

Repeat this process for each User that you wish to add.

